

University of Windsor

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1967

### University of Windsor Division of Extension Summer Session Calendar 1967 Version 1

University of Windsor

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*University of* WINDSOR

DIVISION  
OF  
EXTENSION

•  
SUMMER  
SESSION

•  
1967



# PLEASE NOTE

Many changes which may affect you have been made in the Regulations. You are urged to read them carefully.

## SPECIAL ATTENTION IS DIRECTED TO THE FOLLOWING:

Advance counselling and Course Approval Form.....Pages 3-5

Student numbers .....Page 15

Withdrawal and Refund.....Page 12

## REMINDER

If you have not had your course selections approved by the Extension Office prior to the in-person registration dates, your progress through the registration line will be considerably delayed.

## SPECIAL PROGRAM

### DIPLOMA IN SOCIAL WORK

The following course is open to students who already have a Bachelor's degree and are working towards the Diploma in Social Work. If, however, a prospective student does not have a first degree, the prerequisite for this course is Social Work 21 (Introduction to Social Welfare).

### SOCIAL WORK 23

9:30—11:30 a.m. (May 15—June 30)

\$95

**Social Welfare Organization and Policy.** The history of Social Welfare, public and private agencies designed to meet needs; major policies in the main organization of the field of social assistance: social insurance, medical care, child welfare, the value basis of social work.

Registration for this course can be made by mail prior to May 1 (see p.14). Other registrations will be received in the Extension Office, Room 110, Windsor Hall, only on the morning of May 15 from 8:30 to 9:30 a.m. See regulations governing registration by day students and the section on course approval forms (p.3-5).

# UNIVERSITY OF WINDSOR

WINDSOR, ONTARIO, CANADA

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**The University of Windsor is a full member of**

The University Matriculation Board of Ontario

The Association of Universities and Colleges of Canada

The Association of Commonwealth Universities

The International Association of Universities

**The Extension Division of the University of Windsor is a member of**

The Association of University Evening Colleges

The Canadian Association of Directors of Extension and Summer School

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**Division of Extension**

**Summer Session**

**1967**

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# IF

## **THIS IS YOUR FIRST CONTACT WITH THE UNIVERSITY, YOU MUST:**

1. Obtain an APPLICATION FORM from the Extension Office.
2. Complete the APPLICATION FORM and return it along with all necessary supporting documents to the Extension Division by **June 15**.  
No assurance is given that any applications received after that date will be given consideration.

**All applications must be complete by the last date of registration — July 6.**

3. Request high school and university TRANSCRIPTS from institutions previously attended and have them sent directly to the Extension Division. Notify these institutions of the **June 15** deadline date when requesting the transcripts.
4. Await your PERMIT-TO-REGISTER. When it arrives, contact the Extension Office for counselling and approval of your chosen subjects.
5. Present the COURSE APPROVAL FORM and your PERMIT-TO-REGISTER at the time of registration.
6. Register according to instructions on page 14.

## **Avoid the line - Register by Mail**

# **IF**

**YOU ARE A FORMER STUDENT BUT HAVE NOT ATTENDED THE UNIVERSITY OF WINDSOR SINCE JUNE 1966, YOU MUST:**

1. Obtain an APPLICATION FORM from the Extension Office.
2. Return this completed APPLICATION FORM to the Extension Office by **June 15.**
3. Await your PERMIT-TO-REGISTER. When it arrives, contact the Extension Office for counselling and approval of your chosen subjects.
4. Present the COURSE APPROVAL FORM **and** your PERMIT-TO-REGISTER at the time of registration.
5. Register according to instructions on page 14.

# **IF**

**YOU WERE A DAY STUDENT DURING THE 1966-67 WINTER SESSION, YOU MUST:**

1. Obtain written permission for each specific subject from the Dean of your Faculty to take Summer School.
2. Present this document for registration according to the procedures outlined on page 14.

**Avoid the line - Register by Mail**

**IF**

**YOU ARE A TRANSIENT STUDENT, NOT SEEKING A DEGREE OR CERTIFICATE AT THE UNIVERSITY OF WINDSOR, YOU MUST:**

1. Obtain written evidence of approval from your home university or authorizing institution to take each subject.
2. Present this evidence at registration according to the schedules on page 14.

**IF**

**YOU WERE IN ATTENDANCE AT THE UNIVERSITY OF WINDSOR DURING THE 1966 SUMMER SESSION OR THE 1966-67 WINTER SESSION (EVENING DIVISION), YOU MUST:**

1. Contact the Extension Office for counselling or approval of your 1967 Summer School program.
2. Register either by mail according to instructions given on page 35, or in person by bringing with you your PROGRAM APPROVAL FORM and your MOST RECENT REPORT.

**Avoid the line - Register by Mail**



# ACADEMIC CALENDAR

## SUMMER 1967

June 15	Thursday	Last date of application for Summer School. NOTE: No assurance is given that an application received after this date will be given consideration.
June 15	Thursday	Last date for mail registration.
June 24	Saturday	Registration for local students. 9:00 a.m. — 12:00 noon. University Center.
July 3	Monday	Registration for out-of-town students. 10:00 a.m. — 12:00 noon. 2:00 p.m. — 4:00 p.m. University Center.
July 4	Tuesday	Lectures begin at 8:30 a.m. Late registration penalty of \$5.00 begins.
July 6	Thursday	Last day for Summer School registration.
July 8	Saturday	Regular class day.
July 22	Saturday	9:00 a.m. — Exam for Psychology 26a.
August 7	Monday	Regular class day.
August 11	Friday	9:00 a.m.—Exam for 8:30 a.m. periods. 2:00 p.m.—Exam for 10:30 a.m. periods.
August 12	Saturday	9:00 a.m.—Exam for 1:00 p.m. periods.

## 1967

JUNE 1967							JULY 1967							AUGUST 1967						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3						1			1	2	3	4	5	
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
							30	31												

## OFFICERS OF ADMINISTRATION

Vice-Chancellor and President:

J. Francis Leddy, M.A., D.Phil., D.Litt., LL.D., D.esL., D.C.L.

Director of Extension:

Rev. Edward C. Pappert, C.S.B., Ph.D.

Assistant to the Director:

Mrs. Margaret G. Thom, B.Comm.

Extension Secretary:

Mrs. Marjory M. Fryer

During the Summer Session, the Extension Office, Room 110, Windsor Hall, will be open Monday through Friday from 8:00 a.m. to 4:00 p.m. Phone 253-4232, Extension 265, 267, 456.

### EXTENSION-RELATED OFFICES

Assistant to Dean (A&S)	Second Floor, Windsor Hall	Ext. 361
Business Administration	First floor, North Wing	Ext. 279
Cashier	Fourth floor, Windsor Hall	Ext. 207
Graduate Studies	Third floor, Windsor Hall	Ext. 366
Registrar	Second floor, Windsor Hall	Ext. 203

# GENERAL INFORMATION

The Extension Division of the University of Windsor is an integral part of the educational program of the university. It is organized to serve those members of the Windsor community and its environs who are unable to attend as full-time students. Extension students can begin a college education, continue previous programs, improve their knowledge and skills, as well as study for self improvement or avocational interests.

The courses offered are of the same caliber as the day program, and are interchangeable at any time according to the needs of the students. Degrees and Certificates are granted by the University, regardless of whether the classes were attended in the Extension Division or as full-time or part-time day students.

## FACULTIES, DEGREES, DIPLOMAS AND CERTIFICATES

The academic work of the University is divided among four Faculties, each under the supervision of a Dean. The School of Nursing and the School of Physical Education are included in the Faculty of Arts and Science. The Faculties, courses, degrees, certificates, and diplomas are as follows:

### (a) Faculty of Arts and Science:

#### Bachelor of Arts (B.A.)

General Course in Arts leading to the B.A. degree.

Honors Courses in Arts leading to the B.A. degree.

#### Bachelor of Science (B.Sc.)

General Course in Science leading to the B.Sc. degree.

Honors Courses in Science leading to the B.Sc. degree.

Certificates in Public Administration (by Extension only).

#### School of Nursing

Bachelor of Science in Nursing Degree (B.Sc.N.)

Diploma Course in Nursing Education.

Diploma Course in Public Health Nursing.

Diploma Course in Nursing Service Administration.

#### School of Physical Education

Bachelor of Physical Education (B.P.E.)

Bachelor of Physical and Health Education (B.P.H.E.)

### (b) Faculty of Applied Science:

#### Bachelor of Applied Science (B.A.Sc.)

Honors Courses in Chemical, Civil, Electrical, and Mechanical Engineering and Engineering Materials, leading to the B.A.Sc. degree.

**(c) Faculty of Business Administration:**

Bachelor of Commerce (B.Comm.)

Honors Courses in Business Administration leading to the B.Comm. degree.

Certificate in Business Administration (by Extension only).

**(d) Faculty of Graduate Studies:**

Master of Arts (M.A.)

Master of Science (M.Sc.)

Master of Applied Science (M.A.Sc.)

Master of Business Administration (M.B.A.)

Doctoral Degree (Ph.D.)

## **RESIDENCE AND LENGTH OF COURSE**

The number of years of attendance required for the attainment of any degree is as indicated in each program. This time may be reduced at the discretion of the Committee on Admissions through the transfer of credit from another university. In each case attendance at intramural classes for at least one full academic year or the equivalent (three Summer Sessions or three Winter Sessions part-time, or a combination of these shall be required.

In the case of programs leading to undergraduate degrees, a candidate may be excused attendance for not more than one full academic year (5 courses) through the transfer of credit obtained by correspondence courses.

### **Transfer of Credits**

Of the 16 courses (beyond Grade 13) necessary for the general B.A. degree, the University may accept a maximum of 11 courses by transfer from another approved university or college, provided such courses are comparable in content and weight to courses given here. No more than 5, however, of these 11 courses may have been completed by correspondence.

At least two of the subjects constituting the student's major must be taken at the University of Windsor, regardless of the number of such subjects the student may have completed elsewhere.

## **CLASSIFICATION OF STUDENTS**

**An Adult Student** is one who lacks the regular admission requirements, and who is twenty-one years of age by December 31 of the year of application, and who has been out of full time formal Secondary School studies for three years or out of Grade 13 for two years. A student in

this category may be admitted to First Year on probation; prerequisites for a specific program are to be made up by additional courses or private study. The applicant's birth certificate must be submitted with his application.

**An Audit Student** is one who is admitted to a credit course simply as a "listener", and not for credit. He is not obliged to do the assignments and is **not** permitted to write the examination. In the event that an Audit Student writes the examination contrary to this regulation, the mark submitted by the examiner will not be entered on any university record. Students registered in this category must sign the following declaration:

I, the undersigned, understand that the courses which I am taking as an audit student cannot count towards degrees or diplomas issued here or elsewhere, now or in the future.

**A Conditioned Student** is one who, in any year, does not have standing in a required subject or subjects of a preceding year. He may not take more than 6 other courses as long as these conditions remain. (See page 26, "Limitation of Course Selection".)

**A Full-Time Student** is one who is registered in four or more full undergraduate courses.

**An O.C.E. Up-Grading Student** is one who is a college graduate, taking courses for certification by the Department of Education.

**NOTE:** Any teacher wishing to use the courses listed in this calendar for credit toward the academic requirements for Endorsement or Type A must write to the Director, Advanced Academic Requirements, Ontario College of Education, 371 Bloor Street West, Toronto 5, Ontario, for an official ruling on his standing, in order to ensure that the courses in which he wishes to enrol will meet the requirements of his own academic programs.

This permission must be obtained **EACH** time the student wishes to take a course for upgrading purposes.

New students should not wait for approval from O.C.E. before requesting application forms.

Some courses are listed in the calendar at the general level. For purposes of upgrading teaching certificates, these courses may be taken at the honors level, but only with the **written** permission of the Head of the Department.

**A Probationary Student** is one who is placed in that category either by the Committee on Admissions or the Academic Standing Committee of his Faculty.

**A Provisional Student** is one who is allowed to attend class while his application is incomplete or under consideration by the Committee on Admissions.

If the file is not complete by the last day of registration, or if the student is not eligible for admission as a credit student, he will be allowed to continue on a non-credit basis only, as an **Audit Student**. (See "Audit", page 10.

**A Regular Student** is one who has satisfied all the admission requirements and is pursuing the course program as outlined in the calendar.

**A Repeating Student** is one who is so classified as a result of his performance in his last year of attendance. A student in this category must obtain passing grades in all his subjects or an overall average of 60%.

**A Special Student** is one who is taking courses for credit but not proceeding to a degree at this University.

**A Transfer Student** is one who wishes to transfer his credits (at any level) to the University of Windsor from another college or university.

**A Transient Student** is one who is taking a course for credit at the University of Windsor with the **written** permission of the Registrar of his home university.

### COURSE LOAD

Under normal conditions, a student may take no more than the equivalent of two full courses in any one session, Night or Summer. If a selected subject is at the honors level (with the exception of Business Administration subjects), the student is limited to one full course. Any exception must have the approval of the Head of the major Department.

### FEES

Tuition is based on the number of hours of instruction each week.

Full course .....	\$ 95.00
Half course .....	\$ 47.50
Type "A" honors .....	\$110.00

\* Non-resident students pay an extra charge of \$10 per hour of instruction.

Language Laboratory fee .....	\$ 10.00
Science Laboratory fee .....	\$ 30.00
Fee for evaluation of transcripts .....	\$ 10.00
Room and Board—Double occupancy .....	\$162.00
Room and Board—Single occupancy .....	\$177.00

\* Applies to all foreign students except those whose parents have taken up residence in Canada.

All communications relating to fees and receipts should be addressed to the Treasurer, University of Windsor, Windsor, Ontario.

## WITHDRAWAL AND REFUND

**READ THIS! IT MAY SAVE YOU MONEY! IT MAY PREVENT YOUR GETTING AN UNDESIRE "F" ON YOUR TRANSCRIPT!**

Non-attendance or notification of the instructor does not constitute withdrawal from classes. An Extension student desiring to discontinue any or all classes for which he has enrolled must notify the Extension Office. This must be done in person. If this is not possible for any reason, the withdrawal can be made by sending a Registered Letter to the Extension Office, indicating the reason for withdrawal. You must also include the receipt form received when fees were paid. If you withdraw totally from the university, you must also include your I.D. Card. When the withdrawal is made by letter, the effective date of withdrawal will be the postmark date.

Should a refund be in order, the Cashier's Office will remit a cheque in due course.

**FAILURE TO WITHDRAW IN THE REQUIRED MANNER AS INDICATED ABOVE WILL RESULT IN AN AUTOMATIC FAILING GRADE AND IN FORFEIT OF ANY REFUND TO WHICH THE STUDENT MIGHT OTHERWISE BE ENTITLED.**

Refunds will be based on the following schedule:

- |  |      |
|--|------|
| (a) During the first week of classes (July 4-8) .....    | 80%  |
| (b) During the second week of classes (July 10-14) ..... | 60%  |
| (c) During the third week of classes (July 17-21) .....  | 40%  |
| (d) Thereafter .....                                     | None |

### CHANGE OF COURSE PROCEDURE

Once a student has registered, he may not change his course, or add or drop subjects without the permission of the Director of Extension. The fee for change of registration initiated by the student is \$2.00.

## **BOOKSTORE**

For the convenience of students, the University maintains a bookstore in the basement of the University Center where textbooks and supplies used in the various classes may be purchased.

During the Summer Session, the Bookstore will be open as follows:

Monday — Friday                      8:30 a.m. — 4:30 p.m.

## **LIBRARY**

During the Summer Session, the University Library will be open during the following hours:

Monday — Thursday                  8:30 a.m. — 9:30 p.m.  
Friday — Saturday                  8:30 a.m. — 6:00 p.m.

## **REPORTS**

Every effort will be made to mail the reports as soon as the marks have been received from the instructors and entered on the permanent records. Please do not enquire by telephone since **NO EXAMINATION RESULTS WILL BE GIVEN BY TELEPHONE.**

Reports will be sent to the home address listed at the time of registration.

## **LOST AND FOUND**

Items left in classrooms or in other areas of the campus are taken by the custodians to the Security Office which is located in the small building on Huron Line next to Cody Hall. Phone: Extension 348.

## **ROOM ASSIGNMENTS**

Room schedules will be posted at convenient entrances on July 4. **DO NOT CALL THE EXTENSION OFFICE FOR THIS INFORMATION.**



# ACADEMIC INFORMATION

## Counseling

NO DETAILED COUNSELING IS POSSIBLE DURING REGISTRATION. IF YOU NEED ADVICE OR WISH COUNSELING, MAKE AN APPOINTMENT WELL IN ADVANCE OF REGISTRATION.

IN FACT, COUNSELING SHOULD BE A PART OF THE COURSE SELECTION AND APPROVAL SESSION SPOKEN OF IN THE INTRODUCTORY PAGES OF THIS CALENDAR.

## Registration

This should not be the student's first appearance at the University. It can only be made AFTER the student has applied and been admitted and programmed. Registration can be made in one of two ways:

### (a) By Mail:

To register by mail, students must complete and return the form on page 36 of this calendar. Registration materials will then be sent, along with a course approval form.

Registration by mail may not be made after **June 15** for Summer School.

When registering by mail, make cheques payable to the University of Windsor. Unless the cheque in the correct amount accompanies the completed registration forms, the registration is incomplete and **WILL NOT BE PROCESSED**.

### (b) In Person:

All students who do not register by mail must present themselves for registration at one of the times listed below.

At the time of registration, **ALL** students must present evidence of their eligibility to register. This must be their Course Approval Form and their Permit-to-Register or, in the case of current students, the report issued at the last examination session.

Registration for local students will take place on Saturday, June 24 from 9:00 a.m. to 12:00 noon.

Registration for out-of-town students will take place on Monday, July 3 from 10:00 a.m. to 12:00 noon and 2:00 p.m. to 4:00 p.m.

In person registration will be held in the University Center.

Students who register after July 3 will be charged a late registration fee of \$5.00.

No student may register or add courses after Thursday, July 6.

## STUDENT NUMBERS

Each student registering after July 1966 will be assigned a student number. This number will be retained by the student throughout his university career. A record of it should be kept at all times, and be used as required on the various forms which the student will be required to complete from time to time.

In the event that you lose your I.D. Card or other record of your number, contact the Treasurer's Office.

## GRADING

The grading for individual subjects in General and Honors programs is as follows:

	General Program	Honors Program
75-100	Grade A	I Class
66-74	Grade B	II Class
60-65	Grade C	III Class
50-59	Grade D	IV Class
40-49	Grade Fx	F
0-39	Grade F	F

All grades below 50% are considered failures. If a student is permitted a supplemental examination, it is indicated by Fx.

## REGULAR EXAMINATIONS AND TERM WORK

The regular examinations will be held in January, May, and at the close of the Summer Session. If a student writes more than one examination in a course, the last mark he obtains shall be the only one considered for academic credit.

The ratio of term-work marks to examination marks is determined by the teaching staff in each subject; neither term mark nor examination mark, however, will count for less than one-third nor more than two-thirds of the final grade. To pass a subject a student must obtain an average of 50% on term work and examination; his Senate Committee on Academic Standing, however, may at its discretion withhold credit if the mark in either term work or examination is below 50%.

Term work in a course will not be credited to a student beyond the year in which the course is taken.

## SUPPLEMENTAL EXAMINATIONS

A supplemental examination is one allowed in a subject in which a student (who has not failed his year) has failed to obtain standing at the regular examination. This examination is held at a time designated by the Dean. A student granted permission to write a supplemental examination must avail himself of this privilege at the first opportunity and the time and place designated; if he does not do so, or attempts the examination but fails, he may not write further supplemental or special examinations in the course involved, but must repeat it in its entirety if he desires credit for it.

Applications for the August supplemental examinations must be in the Registrar's Office by **July 1**; forms for this purpose are available in the Registrar's Office. The fee for this is \$10.00 if written at a regular examination period, and \$20.00 if written at another time or place.

The final grade, after supplemental examinations, will include the term mark for the year. The final mark so obtained replaces the original final examination mark in calculating the student's grade.

Only four supplemental examinations will be allowed in the sixteen courses required for the general Bachelor of Arts degree. They will be distributed as follows: **two** in the first six courses, **two** in the remaining ten courses. If a student fails any course after the four supplementals have been written, the subject must be repeated, or another course substituted.

## SPECIAL EXAMINATIONS

A special examination is an examination other than the regular or supplemental examination, permitted by the Dean for a grave reason and after special application. No special examination may be assigned except on the recommendation of the Head of the Department concerned, after consultation with the instructor involved.

A student who fails to appear for a paper at the time set on the examination timetable will not be allowed to write on the examination paper thus missed, but may be permitted to write a special examination upon fulfillment of the conditions indicated in the above paragraph at a time determined by the Registrar after consultation with the Department and Instructor involved. The fee for a special examination is \$10.00 if written at a regular examination period, and \$20.00 if written at another time or place.

## FAILURES

A student in the General or Honors program who fails to obtain 50% in the regular examination, or who subsequently fails the supplemental examination, or who does not write the supplemental examination, will not be eligible for re-examination without a further year's attendance at the lectures in the subject in which he has failed.

### **A subject may be repeated once only.**

Subjects which depend directly upon the work of a preceding year may not be taken by a student who has failed in the work of the preceding year.

An Extension student who fails a prescribed course (i.e., after writing the regular or supplemental examination) must repeat that course at his next session of attendance, if the course is offered.

If a student fails two out of any consecutive six courses, or has less than a 50% average on the six courses, or has a low major average, his case will be considered by the Academic Standing Committee of his Faculty.

A student who has not officially withdrawn from a course and does not write the final examination, will receive a failing grade in that subject and will not be entitled to further examination without repeating it.

If such a course is a **required** course, the student must repeat it at his next session of attendance, if the course is offered.

## APPEALS

### **(a) Aegrotat Standing:**

A student who wishes to receive consideration on account of serious illness or bereavement or other grave reason prior to or during the examination should communicate with the Extension Office before the close of the examination. Documents in support of this appeal (e.g., a medical certificate) must be submitted to the Extension Office within a week of the close of the examination period. In such cases the Committee on Academic Standing may grant standing in the subject or subjects concerned on the basis of the term mark alone.

### **(b) Other Appeals:**

While all papers in failed subjects are re-read before the grades are submitted to the Registrar's Office, and every care is taken to record marks accurately, any student who considers that some factor affecting the final mark on the examination was not considered by the examiner, may appeal to have the subject reviewed. This request should be submitted in writing to the Registrar's Office within two weeks of the official publication of student grades, together with a fee of \$10.00. In the event that the grade is changed as a result of the appeal, the fee will be refunded.

Appeals should be addressed to the Secretary of the appropriate Faculty, and sent to the Registrar's Office.

## **GRADUATION**

Registration in any program does not constitute an application for a degree or diploma.

An official application for graduation must be filled out and filed in the Registrar's Office 30 days prior to the Convocation at which the applicant hopes to graduate.

In cases in which credit is sought for work done elsewhere, official transcripts or other documentary evidence required by the Registrar's Office, not already submitted, must be conveyed to the Registrar's Office prior to the same date. Failure to comply with these regulations will disqualify the student for graduation at the Convocation concerned.

Each prospective graduate must be present in person at Convocation in order to receive his degree or diploma, unless excused for a serious reason by the Dean, and unless arrangements have been made with the Registrar to receive the degree in absentia.

## **TRANSCRIPTS**

Students wishing to order transcripts should contact the Registrar's Office.

## **LIBRARY SCIENCE**

Every student entering the University of Windsor in Preliminary or First Year is required to complete satisfactorily a course in Library Science except those who have completed similar work at Teacher's College and submit their Teaching Certificate.

# FACULTY OF ARTS AND SCIENCE

## BACHELOR OF ARTS

### ADMISSION REQUIREMENTS

The following are the requirements for regular admission. Students lacking regular admission requirements may be admitted under special conditions (see page 21).

#### Admission To Preliminary Year

The University offers a Preliminary Year which consists of a full year of study equivalent to Grade 13 of the Ontario High Schools or to First Year of those universities which have a four-year General Course. For the program of courses and academic regulations, see pages 22-23.

##### (a) From Ontario Grade 12:

Completion of the work required for the Ontario Secondary School Graduation Diploma in the General Course, or equivalent certificate, with an average of at least 65% in the subjects of Grade 12 taken in one year. The following are the required subjects for admission:

English, History, Math, Science (Physics and Chemistry),

French or additional language, any other option.

Although both Physics and Chemistry are required for admission, only the science taken in Grade 12 will be included in the required average.

No option may be counted more than once. For the Music option the following certificates will be accepted: Grade III Theory, OR Grade VII Practical and Grade II Theory.

##### (b) From Outside Ontario:

An applicant who has completed High School work in Canada outside Ontario should submit the Departmental or other official certificates (originals) to the Committee on Admissions for a decision regarding eligibility for entrance.

Graduation from a **U.S. High School** will admit to the Preliminary Year provided the applicant has completed at least 16 academic units (8 of which should be B grade or recommending grade), including 4 units in English, and sequences (at least 2 and preferably 3 units) in each of Math, Science, Social Studies and one foreign language. In addition, the applicant should have at least four academic subjects in Grade 12 with at least a B or recommending grade in three of them.

The applicant, in addition, must receive a favorable recommendation from his High School Principal, must obtain a score satisfactory to the Committee on Admissions on his aptitude tests, and should rank in the upper half of the class.

Highly qualified applicants from the U.S. will be given final acceptance after the first term marks of the final year of High School have been received, if the applicant meets the admission requirements at that time, provided that the graduation certificate is presented.

An applicant from **Latin America** must present a certificate showing satisfactory completion of the bachillerato necessary for admission to university in the applicant's own country.

### **Admission To First Year**

Admission to First Year of the University is obtained in one of the following ways:

#### **(a) From Ontario Grade 13:**

The general admission requirements to First Year is a minimum of four subjects and at least seven credits in Grade 13. A 60% average will be required of those having a minimum of eight credits and 66% will be required of those having seven credits. (Please note that these are **minimum** requirements).

The credit value of Grade 13 subjects:

Math AB = 3; English, all languages and Math A = 2; all other subjects = 1.

Although Grade 13 Math is not required for admission to certain programs, Math of Grade 11 and 12 is normally required.

#### **(b) From Preliminary Year:**

The satisfactory completion of the Preliminary Years prepares a student for admission to First Year of Arts, Science, Nursing, Engineering or Commerce, provided the proper subjects are chosen.

#### **(c) From Outside Ontario:**

An applicant who has completed High School work outside Ontario should submit the Departmental or other official certificates (originals) to the Committee on Admissions for a decision regarding eligibility for entrance.

The General Certificate of Education of Great Britain (or an equivalent certificate from elsewhere in the Commonwealth) will admit to the First Year provided it indicates satisfactory completion of 5 subjects at the Ordinary level (three of which must be English, another language, Mathematics) and two subjects at the Advanced level, provided the Advanced level subjects are appropriate to the course to which admission is sought.

### **Special Admission**

Students lacking the regular admission requirements as outlined above may be admitted to the University under one of the following:

#### **(a) On Probation:**

A student lacking the full admission requirements may be placed on probation by the Committee on Admissions. Probation is removed when the student passes his probationary period.

Students placed on six course probation must pass four of the first six courses taken and obtain an average of 50% on the six. Should the student fail his year, he will not be allowed to repeat, but will be required to withdraw from the Faculty.

An Extension student who fails to remove probation must withdraw from the university for one full year. He may then apply for readmission. If he fails a second time, he will be required to withdraw permanently from the university.

#### **(b) Teachers' College Graduate:**

Graduates of the one year program of the Ontario Teachers' College, who do not otherwise qualify for admission, may be admitted to First Year Arts on a six-course probation program.

Of the first three courses taken, two must be taken during the same session, a grade of 50% obtained in each, and an average of 60% on the two course combination. At the end of the two course session, if the required grades and averages have not been attained, the student must withdraw from the university. If the required grades and average are attained, the student may continue in Extension on probation until the six required courses have been taken. To remove probation, the student must pass six courses with an overall average of 60%.



**(c) Adult Student:**

A student who lacks the regular admission requirements, and who is twenty-one years of age by December 31 of the year of application, and who has been out of full time formal Secondary School studies for three years or out of Grade 13 for two years, may be admitted to First Year on probation; prerequisites for a specific program are to be made up by additional courses or private study. The applicant's birth certificate must be submitted with his application.

**(d) On Trial:**

A student may be accepted into a particular course program on trial; if such student shows unsatisfactory progress, he will not be permitted to repeat the same course program but will be required to transfer to another.

**(e) Audit Student:**

For regulations pertaining to this category see page 10.

## **B.A. PROGRAM (General)**

Students may complete the requirements for the B.A. degree in the General Course by attendance at evening classes (winter) only, or at evening classes and Summer School, or at Summer School only, and by completing satisfactorily the following program.

The schema produced below is a facsimile of the copy kept in the student's file. Students can keep track of their own progress by periodically checking off the subjects they have taken and successfully completed.

### **Preliminary Year**

English 5, Library Science  
Language A or 2

One of: Math 4ab  
Math 1y, 2y (Math majors)  
Language A or 2

One of: Physics 1, Chemistry 1, Biology 11  
Geography 10, Geology 10

One of: Language A or 2 #

Science from above

Home Ec. 10, Music, or option from I Year subjects

### First Year

English 15, Library Science

Language #

Theology or option

Philosophy 15

Major subject (if not already chosen) \*

Minor subject \*

### Second Year

Philosophy 22 or Theology or option

Option

Minor subject \*

TWO courses in the major field \*

### Third Year

Option

Option

Minor subject \*

TWO courses in the major field \*

# A student admitted to First Year of the general program from Grade 13 or Preliminary Year must take one course in a language other than English. Language A does not fulfill this requirement. No more than one language may be begun the same year, and no more than two may be taken in Preliminary Year.

\* Selected in accordance with the Guidance Chart on page 24.

NOTE: Not more than 1 course numbered A or 1-9 is credited beyond Preliminary Year; at least 7 of the 10 courses in the final two years must be courses numbered 20 or above; no more than two courses in Business Administration may be credited towards an Arts degree.

Math 11 and 15 must be taken in First Year by students intending to major in Math.

## GUIDANCE CHART FOR GENERAL COURSE B.A.

The following chart shows the departments in the Faculty of Arts and Science which offer majors and minors through Extension, the subjects constituting a major and the subjects constituting a minor.

SUBJECT	REQUIREMENTS FOR MAJOR	REQUIREMENTS FOR MINOR
Economics	19, 21, 23 and two others.	19 and 2 others.
English	15, 20, 30 and two others.	15, 20, 30.
Fine Art	10, 24, 34, 20 or 23; one of: 30, 32, 33.	10 and a sequence of two others.
French	12, 22y, 23y, 27, 31, 37.	12, 22y, 23y, 27.
Geography	10 and four others.	10 and two others.
History	10, 25 and three others.	Any three of: 10, 24, 25, 22, any 3rd or 4th year History.
Mathematics	11, 15, 25 and three other courses in 20's or 30's or two other courses in 20's or 30's and an option.	11, 15, 25 or 22 or 37.
Philosophy	15, 28, 34, one of: 23, 24, 27, and one of: 23, 31, 36.	25, 29, 39. or 21, 35, 36. or 21, 29, 38. or 25, 30, 32. or 24, 27, 31.
Political Science	12, 20 and three others.	12, 20 and one other.
Psychology	15, 28 and three of: 22, 26ab, 30, 31, 34.	15, 28 and one of: 22, 26ab, 30, 31, 34.
Sociology	12, 31, 35 and two of: 23, 24, 25, 29.	12, 23, 29.
Theology	12 and any four others.	any three courses.

## PARTICULAR REGULATIONS FOR ARTS PROGRAM

1. The general course leading to the B.A. degree consists of 16 courses beyond the level of Grade 13 or Preliminary Year, selected in accordance with the regulations given below.

2. Every course program must include a sequence of **five** courses constituting a major or field of concentration, a sequence of **three** courses constituting a minor, and eight electives. These 16 courses are normally distributed as follows:

I Year (6 subjects):	1 major	1 minor	4 electives
II Year (5 subjects):	2 major	1 minor	2 electives
III Year (5 subjects):	2 major	1 minor	2 electives

An exception to this distribution is made for students who wish to major in Mathematics; such students select two subjects in the major field in First Year, and only three electives.

3. **Major Requirements:** A major consists of a sequence of five courses in one subject, as approved by the department concerned and outlined in the guidance chart. (See page 24.)

In selecting subjects in I Year, the student should take the subject appropriate to the major he wishes to undertake. The final choice of a major must be determined by the time the student has completed four courses.

4. **Minor Requirements:** A minor consists of a sequence of three courses in one subject other than that of the major.

5. **Electives:** Electives are subjects selected from fields other than those of the major and minor. In some cases, these may be **required** subjects (as listed below) and are, therefore, not free choices.

6. **Required Subjects:** In every course program, the following subjects must be included among the electives beyond Preliminary Year, if not already included in the major or minor:

English 15	1 course in <b>one</b> of the
Philosophy 15	following Social Sciences:
1 course in Theology	Anthropology Political Science
or Philosophy 22	Economics Psychology
1 course in a Natural Science	Geography Sociology
or Mathematics	History

7. **Language Requirement:** When a student begins a language other than English in the University, no credit towards a degree will be given for the first year of that language unless that year is followed by a second year in the same language.

**NOTE:** A student admitted to I Year of the general program from Grade 13 or Preliminary Year must take one course in a language other than English. Language A does not fulfill this requirement.

**NOTE:** Students, 25 years of age or over at the time of first admission, may substitute another subject for the language requirement.

8. **Special B.A. Graduating Requirements:** No student will be admitted to a Bachelor's degree who has not:

- (a) Obtained at least Grade D on all the prescribed and elective work of his course;
- (b) Obtained a Grade C (60%) or better in at least half of the courses in his senior year, or an overall average of at least Grade C on the work of his senior year;
- (c) Obtained an average of Grade C in all the courses in his major subject belonging to the Second and Third Years, exclusive of minor requirements.

9. **Limitation of Course Selection:** Students admitted to Preliminary Year, or to First Year with conditions, may not take courses beyond the First Year level until Preliminary Year has been cleared or conditions removed. (See page 10.)

## **CERTIFICATE IN THEOLOGY**

The Certificate in Theology is a six course program and may be pursued only in the Division of Extension. At the rate of two subjects per session, the minimum time required for the Certificate is two years and one summer or two summers and one year. The student may, however, extend this period if unable to take two courses per session.

**No supplemental examinations will be allowed in any of the subjects of the Certificate course.**

Students must obtain an overall "C" average in the six courses to merit the Certificate.

**Admission Requirements:** Regular university admission (see page 19).

<b>Program:</b>	Theology	18, 28, 32
	One of:	Theology 10, 24, 31, 34
	One of:	Theology 20, 30
	Option:	Any course in Theology not previously taken

The Certificate courses are applicable to the Bachelor of Arts degree.

## 1967 SUMMER SCHOOL TIMETABLE

8:30—10:20 a.m.	10:30 a.m.—12:20 p.m.	1:00—2:50 p.m.
Econ. 23(223)	Anthrop. 10	Eng. 363
Eng. 15	Econ. 19	Fine Art 10
Eng. 20	Eng. 39	French 2
Hist. 25(225)	Geog. 34(334)	Hist. 24(324)
Math 13	Hist. 27(257)	Math. 20(a)
Math 22(222)	Math 21	Math. 229
Pol. Sci. 12	Phil. 15	Psych. 26ab
Psych. 34(334)	Phil. 26	Psych. 30(230)
Theol. 12(R)	Pol. Sci. 21(221)	Soc. 25(225)
	Psych. 15	Span. 2
	Theol. 29(R)	Theol. 27(R) 227(R)

NOTE: All courses listed in the calendar will be given regardless of the number of registrations.

## COURSE DESCRIPTIONS

### ANTHROPOLOGY 10

10:30 a.m.—12:20 p.m. \$95

**Introduction to Anthropology.** A general survey course intended to give the student an overview of the various subdisciplines of anthropology.

### CHEMISTRY 336x

9:30—11:30 a.m. and 1:00—2:00 p.m. \$110  
(July 4—July 28)

**Biochemistry.** Intensive course in general Biochemistry including the chemistry of carbohydrates, lipids, proteins, nucleic acids, and enzymes; metabolism of carbohydrates, lipids, proteins, and nucleic acids; biological oxidation and reduction, and energy metabolism; blood; urine; vitamins; and hormones. (Prerequisite: Chemistry 23 or 223).

### ECONOMICS 19

10:30 a.m.—12:20 p.m. \$95

**Introduction to Economic Principles.** This course follows the same general lines as Economics 15, but takes the student to a more advanced level of economic theory and analysis. This Course is applicable for credit at Althouse College of Education, London, Ontario.

## ECONOMICS 23(223)

8:30—10:20 a.m.

\$95(\$110)

**Money and Banking.** Theory and policy in financing economic activity. (Prerequisite: Economics 15 or 19.)

## ENGLISH 15

8:30—10:20 a.m.

\$95

**General Literature and Composition.** A survey of the periods and forms of English Literature. Numerous essays and exercises will be required, with training in the preparation of a research paper. (Prerequisite: English 5 or Grade 13 English).

## ENGLISH 20

8:30—10:20 a.m.

\$95

**Major British Writers, Chaucer to Boswell.** Extensive reading in the major works of Chaucer, Spenser, Bacon, Donne, Milton, Dryden, Swift, Pope, Johnson, and Boswell. Required of all English majors. (Prerequisite: English 15).

## ENGLISH 39

10:30 a.m.—12:20 p.m.

\$95

**Recent Literature in English.** Poetry and fiction of England and the United States. (Prerequisite: English 15).

## ENGLISH 363

1:00—2:50 p.m.

\$110

**Old English Language and Literature.** The translation of Old English prose and poetry; grammar and syntax; history of literature in the Old English period. (Prerequisite: English 15).

## FINE ART 10

1:00—2:50 p.m.

\$95

**Introduction to Drawing:** Experimenting with various media and techniques. Subject matter: still life, landscape and nature study; individual and studio criticism.

## FRENCH 2

1:00—2:50 p.m.	\$95
Lab.	\$10

**Intermediate.** This course is designed to teach the student accurate writing, rapid reading and exact comprehension. Training in the basic skills of aural comprehension and conversation will be given in the laboratory. (Prerequisite: French A or Grade 12 French).

## GEOGRAPHY 34(334)

10:30 a.m.—12:20 p.m.	\$95(\$110)
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**Geography of North America.** A systematic and regional analysis of its physical and cultural elements. (Prerequisite: Geography 10).

## HISTORY 24(324)

1:00—2:50 p.m.	\$95(\$110)
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**History of England.** A lecture and reading course of the political and cultural development of England from the Tudor times to the present.

## HISTORY 25(225)

8:30—10:20 a.m.	\$95(110)
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**Modern History (1555—1933).**

## HISTORY 27(257)

10:30 a.m.—12:20 p.m.	\$95(\$110)
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**Ancient Civilizations.** The Near East, Greece and Rome.

## MATHEMATICS 13

8:30—10:20 a.m.	\$95
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**Calculus and Linear Algebra.** Derivatives and integrals of algebraic and transcendental functions, optimization problems, area, partial derivatives, vectors and matrices, systems of equations, linear programming, regression analysis, quadratic forms. (Prerequisite: Math A or Math 4ab).

## MATHEMATICS 20(a)

1:00—2:50 p.m. (July 4-July 22)	\$47.50
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**Data Processing.** Basic logic in programming; symbolic languages; Fortran language; data processing. Students will practice to analyze problems, to use flow charts, to write programs and to use a digital computer. This course is applicable for credit at Althouse College of Education, London, Ontario.



## MATHEMATICS 21

10:30 a.m.—12:20 p.m.

\$95

**Fundamental Concepts of Mathematics.** Sources and evaluation of mathematical ideas and methods, sets, algebraic structures, number systems, relations to logic, axiomatic method, the infinite, present-day situation in the foundations.

## MATHEMATICS 22(222)

8:30—10:20 a.m.

\$95(\$110)

**Probability and Statistics.** Elementary set theory and probability, empirical and theoretical frequency distributions of one variable, sampling theory, correlation and regression, goodness of fit, small sample distributions, testing hypotheses and estimation. (Prerequisite: Mathematics 15).

## MATHEMATICS 229

1:00—2:50 p.m.

\$110

**Analytic Geometry and Foundations of Modern Analysis.** Sets, binary relations and mappings, ordered fields, the real number system, metric spaces, sequences, Bolzano-Weierstrass and Heine-Borel theorems, continuous maps, Riemann integration, differentiation, infinite series; vectors, planes and lines in the 3-space, quadric surfaces, linear transformations of the 3-space, general quadratic equation, the n-space, vector spaces in general.

## PHILOSOPHY 15

10:30 a.m.—12:20 p.m.

\$95

**Introduction to Western Philosophy.** Philosophy as seen through its history and current applications; the development and resolution of selected philosophical problems in the Western tradition with readings from ancient, modern, and contemporary philosophers.

## PHILOSOPHY 26

10:30 a.m.—12:20 p.m.

\$95

**Philosophy of Education.** The purposes of education. The levels of education; the art of education. Contemporary and perennial problems of education. (Prerequisite: Philosophy 15).

## POLITICAL SCIENCE 12

8:30—10:20 a.m.

\$95

**Introduction to Political Science.**

## POLITICAL SCIENCE 21(221)

10:30 a.m.—12:20 p.m. \$95(\$110)  
**American Government.**

## PSYCHOLOGY 15

10:30 a.m.—12:20 p.m. \$95  
**Introduction to Psychology.** A general orientation to Psychology from the scientific viewpoint.

## PSYCHOLOGY 26a

1:00—2:50 p.m. (July 4—July 22) \$47.50  
**Educational Psychology.** Psychology of the learning processes; motivation; dynamics of social learning; classroom techniques. (Prerequisite: Psychology 15).

## PSYCHOLOGY 26b

1:00—2:50 p.m. (July 24—August 11) \$47.50  
**Educational Psychology.** Counselling and guidance in the school situation; application of the principles of psychological measurement to academic and vocational guidance; mental health in the classroom. (Prerequisite: Psychology 15).

## PSYCHOLOGY 30(230)

1:00—2:50 p.m. \$95(\$110)  
**General Experimental Psychology.** A general introduction to experimental psychology through lecture and laboratory exercises. Experimental method and analysis in reference to both human and animal behavior. (Prerequisite: Psychology 15).

## PSYCHOLOGY 34(334)

8:30—10:20 a.m. \$95(\$110)  
**Social Psychology.** A study of man as a psychological unit of society. Language, learning, leadership, propaganda, competition, culture, conflict, etc., are studied as areas of social interaction. (Prerequisite: Psychology 15).

## SOCIOLOGY 25(225)

1:00—2:50 p.m. \$95(\$110)  
**Criminology.** A study of the theories of causation of crime and juvenile delinquency. The treatment of the convicted adult and juvenile offender. The operation of prison systems and probation and parole.

## SPANISH 2

1:00—2:50 p.m. \$95  
Lab. \$10  
**Intermediate.** Grammar, translation, dictation, oral practice, laboratory work. (Prerequisite: Spanish A or Grade 12 Spanish).

## THEOLOGY 12(R)

8:30—10:20 a.m.

\$95

**Sacred Scripture.** General introduction to the Bible: inspiration; literary forms; the theologies of the Old Testament; the Old Testament and Christian faith; convergent biblical themes; covenant, creation, election, redemption, messianism.

## THEOLOGY 27(R), 227(R)

1:00—2:50 p.m.

\$95(\$110)

**Christian Commitment Today.** The Biblical foundation for Christian morality. Temporal values — person, liberty, law, love, conscience, population explosion, nuclear arms, contraception, etc.

## THEOLOGY 29(R)

10:30 a.m.—12:20 p.m.

\$95

**Vatican II Documents.** Historical, theological and practical study of major problems arising from principal documents of the Council.

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## STEPS FOR REGISTRATION BY MAIL

**NOTE:** Please read the following carefully. You are reminded that registration by mail may not be made after June 15.

1. Fill out the request form on page 36 and return it to the Extension Office.

**Do not send your cheque with this form.**

**NOTE:** The completion of this form does not constitute registration. It is simply a **request** for registration materials.

2. Upon receipt of this form by the Extension Office, your record will be checked, and if your choice of subjects is approved, you will be sent the necessary registration materials, and a course approval form.
3. Fill out the supplied forms completely and return them to the Extension Office, along with your cheque in the correct amount made payable to the University of Windsor. **If you do not enclose your cheque, your registration is incomplete and will not be processed.**
4. Upon receipt of the forms and your cheque, your registration will be processed by the Extension Office and the Cashier's Office. You will then be sent your receipt and your I.D. Card.
5. Your Admit-to-Lecture Card(s) will be sent directly to the instructor by the Extension Office.

**REQUEST FORM**

**FOR REGISTRATION BY MAIL**

Please send me the forms for registration by mail.

I wish to take the following courses this Summer:.....

.....

.....

Date last attended:.....

Name:..... (Maiden Name)

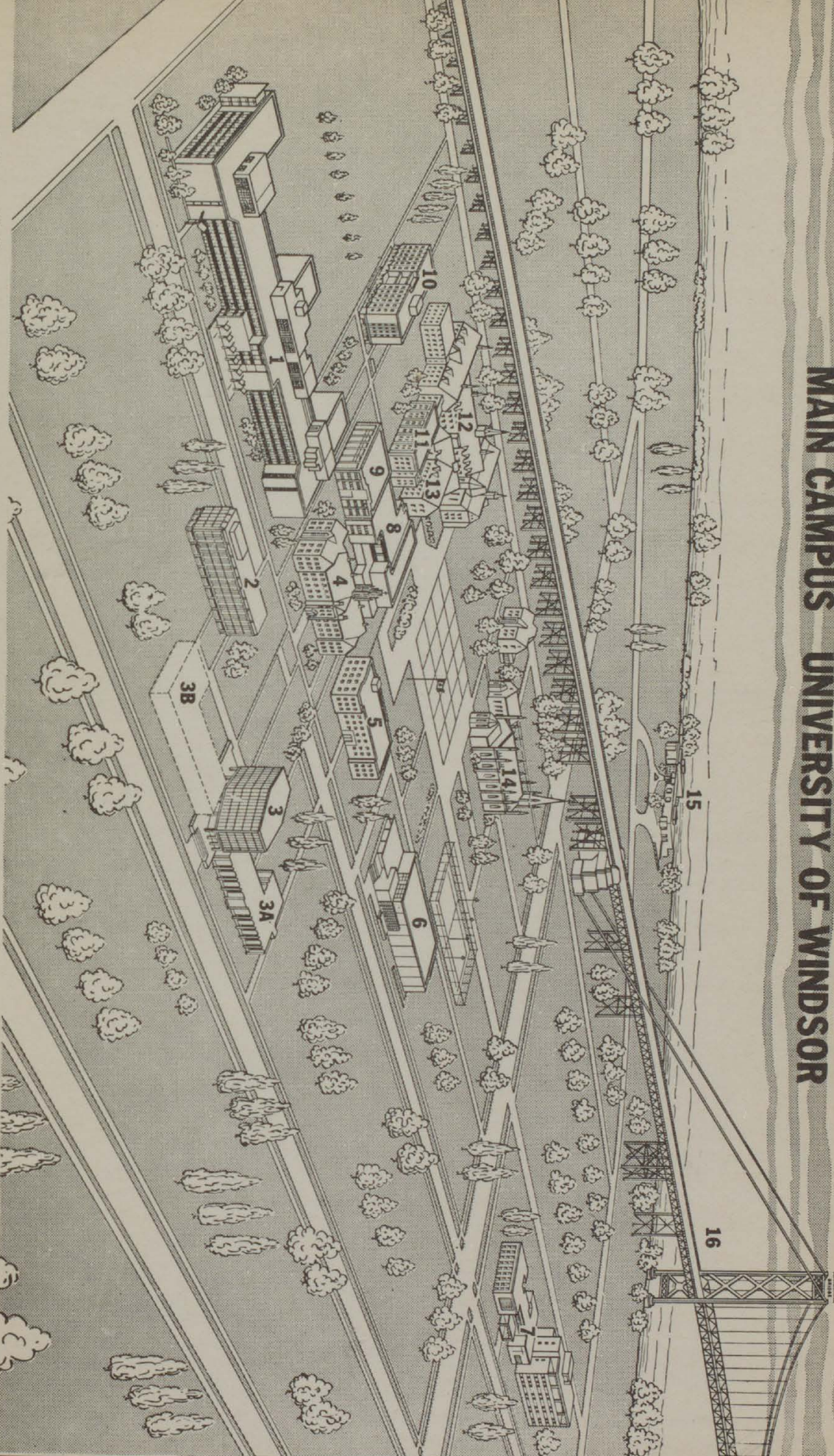
Address:.....

Please complete this form and return to: **EXTENSION DIVISION**

**UNIVERSITY OF WINDSOR**

**WINDSOR, ONTARIO.**

# MAIN CAMPUS UNIVERSITY OF WINDSOR



- 1 Essex Hall
- 2 Biology Building
- 3 Windsor Hall
  - (a) North Academic Wing
  - (b) South Academic Wing
- 4 Dillon Hall
- 5 Memorial Hall
- 6 University Library
- 7 Electa Hall
- 8 University Centre
  - 9 St. Denis Hall
  - 10 Cody Hall
  - 11 St. Michael's Hall
- 12 Assumption University
- 13 Canterbury College
- 14 Assumption Church
- 15 Basilian House of Studies
- 16 Ambassador Bridge to Detroit, Mich.



