General Guidelines:

* Use 12-point Times New Roman font, single-spaced, unless otherwise indicated.
* There are no length restrictions for papers in these Proceedings.
* Abstracts should be included for papers but not for commentaries.
* Papers must be in Microsoft Word (.doc or .docx) or in Rich Text Format (.rtf).
* Papers must be complete and ready to be sent to commentators no later than Monday, March 21st, 2016.
* Final papers for the Proceedings must be complete and submitted by June 15th. Detailed instructions about how to submit papers will be posted on the OSSA website.
* Questions should be directed to the editors for the Proceedings, at [ossa11editor@gmail.com](mailto:ossa11editor@gmail.com).

Template:

Title of the Paper [16 point font]

AUTHOR’S NAME (or AUTHORS’ NAMES)

Department (10-point font, italicized)

University

Address

Country

Email address

Followed by second, etc. author’s contact information (else delete this line).

**Abstract:** [10 point font] Replace this sentence with the 75-word short Abstract from the Program.

**Keywords:** [10 point font; up to 10 keywords, listed alphabetically, separated by commas, with caps only for the first letter of proper names, no terminal period] Replace this sentence with the list of Keywords

**1. Introduction** [Section numbers and headings in boldface. Cap only the first letter and the first letters of proper names; no terminal period. Font should be 12-point from here on.]

Insert the first paragraph of the section [no tab for the first paragraph].

Insert the second and later paragraphs of the section, first line of each indented by one tab. [Tabs are 0.3” or 1.0 cm throughout. Quotations and examples are set off by one blank line above and below and 0.3” or 1.0 cm left and right indents.]

**2. Heading of the second section**

Insert the first paragraph of the second section.

Insert the second and later paragraphs of the second section.

**3.** Repeat the preceding format for each subsequent section of the paper.[[1]](#footnote-1)

**?. Conclusion** [insert the appropriate section number]

Insert the first paragraph of the conclusion or summary.

Insert the second and later paragraphs of the conclusion or summary.

**Acknowledgements:** Insert any acknowledgement(s). [Otherwise, delete this heading.]

**References** [Start first line of each entry at left margin, hanging indent of 0.3” or 1.0 cm for subsequent lines, no blank line between entries.) Examples:

Toulmin, S.E. (1958). *The Uses of Argument*. Cambridge: Cambridge University Press.

Benoit, W.L. (1989). Attorney argumentation and Supreme Court opinions. *Argumentation and Advocacy* 26, 22-38.

Eemeren, F.H. van and R. Grootendorst (1993b). The history of the argumentum ad hominem since the seventeenth century. In: E.C.W. Krabbe, R.J. Dalitz and P.A. Smit (Eds.), *Empirical Logic and Public Debate. Essays in Honour of Else M. Barth* (pp. 49-68, Ch. 4), Amsterdam/Atlanta: Rodopi.

**Citations:** Citations for quotes or other references must follow the APA (American Psychological Association) convention. That is the author’s surname, the date of the work if more than one by that author is cited, and the page number(s) appear after the reference within parentheses in the body of the text and NEVER IN FOOTNOTES. Examples: (Toulmin, p. 64), or (van Eemeren and Grootendorst 1993b, pp. 97-99). Works cited are then listed in the **References** (see above).

1. Any notes must be footnotes, in 10-point font. Note that page numbers are centred at the bottom of the page. [↑](#footnote-ref-1)